

PTO Meeting

Roll Call: Chad Shoffner, Aimee Roha, Frances Scalise, Kim Toledo, Jenna Cocchi and Elisheva Mills

Meeting called to order at 3:20pm and adjourned at 4:05pm

- Treasurer's Report

Frances stated that our current balance is \$17,632.75 with budgeted expenditures of \$16,964.99, leaving \$1,567.76 in available funds.

We need to add a line item to the budget for the Christmas program since PTO provides cookies and hot chocolate.

On 12/10 Chad asked for folding tables to use at all PTO events. Frances motioned to approve a \$350 budget for them. Jenna, Kim and Elisheva all agreed.

- Party for top selling class of Harvest Festival raffle tickets

Pizza and ice cream for Jenna Cocchi's class

- Santa's Workshop

Flyers will be sent home and an all call out will go out on Friday 12/9. All teachers have signed up for a time on Friday 12/9 for their students to preview the shop. Frances will be there 9:30-12, Kim from 12-1:30 and Chad from 1:30-2:30. A board member needs to be present for the money. We will review the volunteer sign-up sheet and fill in board members as needed.

On 12/12 Chad proposed to increase Santa's Workshop budget by \$1,000. Frances motioned, Elisheva seconded and Aimee agreed.

- Staff Christmas Party

The party will be on Friday 12/16 after school around 12:15pm. We agreed that a budget of \$500 would be sufficient, using the budget for the two Wonderful Wednesdays (\$125 each) that were not done in September and December plus an additional \$250. Frances motioned to approve the budget of \$500 and Jenna seconded. Adam will do tri-tip and we'll have a baked potato bar. Kim offered to make a jello salad and an Eclair cake. We'll also get some rolls, pies and another salad or vegetable. We should have enough decorations already that we can use. We are thinking about offering childcare in a classroom for the staff to enjoy the party.