

Tuesday, March 7, 2017

## PTO Meeting

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Roll Call: Chad Shoffner, Aimee Roha, Frances Scalise, Jenna Cocchi and Elisheva Mills

Meeting called to order at 3:10 and adjourned at 4:35

### - Treasurer's Report

Frances stated that our current balance is \$17,897.23 with \$15,412.70 in budgeted expenditures for the year, which leaves us with \$2,484.53 in available funds.

### - Family Dinner

Pre-sale tickets will be \$12 adults/\$8 kids

Assembly: scheduled for Thursday 3/9 at 1:30 and we'll need to keep it to 30 minutes. Jenna is doing it.

Budget: Chad motioned increasing the budget from \$2000 to \$2500 since we've spent \$600 already. Frances seconded and Elisheva agreed.

Entertainment: Mr. Illusion has been hired to do a 1 hour show (from 6-7) for \$270. It is a couple that does magic and comedy.

Food Prep meeting: 3/10 at 7pm to plan what we need. Food Prep: 3/23 at 4pm

Finalized menu: Pasta with meat sauce (with marinara option), bread, caesar salad, cake. Soda, water and Starbucks coffee.

Silent auction: Kim is getting them together by Monday. Some teachers are doing them together so we may have less than we anticipated.

Event prep: Jenna will advertise on PTO FB, website and All Call. Kim is doing silent auction. Elisheva and Frances will do decorations. Aimee will organize volunteers.

We will ask for one kitchen staff employee to be there from 3:30-8:30. Chad is checking with Marcie to see when/if we need to pay Stephanie for custodial.

Event night chairs: Silent auction - Kim, Ticket sales - Frances (w/Heather), Servers - Kim, Cook/To Go - Elisheva & Aimee, MC - Marcie?, Jenna & Chad roaming to fill in where needed.

### - PTO Movie Night

Friday, April 21st either Sing or Monster Trucks